



3. Evidence Gathering

3. Evidence Gathering

- **3.1 What does Evidence Gathering mean?**
- 3.2 CARS**
- 3.3 Assurer Procedures**
- 3.4 Support Procedures**
- 3.5 Samples**

3.1 Evidence Gathering

- Document, Document, Document
- Audit, Arbitration and Support can only efficiently work if YOU, the Assurers doing accurate and complete documentation
- Sample: complete missing names on CAP



3. Evidence Gathering

3.1 What does Evidence Gathering mean?

- **3.2 CARS**
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3.2 Evidence Gathering - CARS

- CARS – CAcert Assurer Reliable Statement
- Comparable to an affirmation
in German law
- Another CAcert member or the Auditor can
RELY on the CARS statement



3.2 Evidence Gathering - CARS

- The Assurance Statement on the web site is a CARS
- Within Arbitrations information with CARS will be requested
- CARS will be used within CAcert for other purposes



3.2 Evidence Gathering - CARS

- On a falsery statement
you are liable!
- A CARS doesn't have to be signed
digitally
- CARS in practice:
„Ulrich Schroeter, CARS“



3. Evidence Gathering

3.1 What does Evidence Gathering mean?

3.2 CARS

➤ **3.3 Assurer Procedures**

3.4 Support Procedures

3.5 Samples

3.3 Evidence Gathering – Advanced Assurance

Assurer Procedures:

- Unfamiliar IdDoxs
- PoJAM
- Missing CCA Acceptance
on CAP Forms
- Privacy Breach



3. Evidence Gathering

3.1 What does Evidence Gathering mean?

3.2 CARS

3.3 Assurer Procedures

➤ **3.4 Support Procedures**

3.5 Samples

3.4 Evidence Gathering – Advanced Assurance

Support Procedures

- Pwd Recovery w/ Assurance
- Name Change after Marriage
w/ Assurance



3.5 Evidence Gathering – Advanced Assurance

- What is common to all these cases?
- Support or Arbitration needs additional information from the Assurance, so the Assurer can bring in this information



3. Evidence Gathering

3.1 What does Evidence Gathering mean?

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➤ **3.5 Samples**

3.5 Samples

- **1. PoJAM**
- 2. Pwd Recovery w/ Assurance**
- 3. Privacy Breach**

3.5.1 Evidence Gathering – PoJAM

- **PoJAM** (Policy on Junior Assurers / Members)
- Purpose: Parental acceptance to CCA
- Approach: handwritten note on CAP



Parental consent exists

Assurer

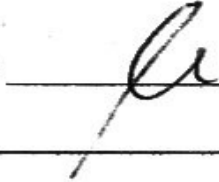
CARS

3.5.1 Evidence Gathering – PoJAM

Hiermit bestätige ich als Assurer, daß ich das Mitglied entsprechend der CAcert Assurance Policy überprüft habe.

Hiermit bestätige ich, daß ich ein Mitglied der CAcert-Gemeinschaft bin, die Assurer Prüfung erfolgreich bestanden habe und mit mindestens 100 Assurance-Punkten überprüft wurde.

Unterschrift des Assurers: _____



Datum (JJJJ-MM-TT): 2010-05-28

Einwilligung der Eltern lag vor
per CAcert

- Backside of CAP:
 - Parental name
 - Parental email
 - for Arbitration case(s)

3.5.1 Evidence Gathering – PoJAM

- First Assurer: present „Parents-Kit“
- Link in Assurance Handbook
section: PoJAM
- Be filled out by the Junior Member
and the parents
- Parental form to present in each
Assurance by the junior member

3.5.1 Evidence Gathering – PoJAM

To: The Assurer:

Junior's Name:	
Date of Birth: (YYYY-MM-DD)	
Email Address:	

Parent's Name:	
Date of Birth: (YYYY-MM-DD)	
Email Address:	

Please read and agree with the CAcert Community Agreement
<http://www.CAcert.org/policy/CAcertCommunityAgreement.php>

mark here: We hereby confirm that the Junior's and Parent's Information above is both true and correct, and request the Assurer to assure the Junior in compliance with the CAcert Assurance Policy.

mark here: We agree to the CAcert Community Agreement.

Signature Junior: _____

Date (YYYY-MM-DD): 20__ - __ - __

Signature Parent: _____

Date (YYYY-MM-DD): 20__ - __ - __

3.5 Samples

1. PoJAM



- 2. Pwd Recovery w/ Assurance**

- 3. Privacy Breach**

3.5.2 Pwd Recovery w/ Assurance

- **Pwd Recovery w/ Assurance**
- Allocate a One-Time-Password (A-Word) with Assuree
Write A-Word onto CAP.
- Give to Assuree: ***your name, your email and A-Word.***
- Write Email to Support with informations:
Assurers name, email, Assuree name, email + A-Word



3.5.2 Pwd Recovery w/ Assurance – Step 1

CAcert Assurer

Assurer's Name: _____

Photo ID Shown: (ID types, not numbers. eg Drivers license, Passport)

1. BPA

2. _____

Location of Face-to-face Meeting: Frankfurt/Main airport

Points Allocated: 10

I, the Assurer, hereby confirm that I have verified the Member according to CAcert Assurance Policy.
I am a CAcert Community Member, have passed the Assurance Challenge, and have been assured with at Assurance Points.

Assurer's signature: [Signature]

Date (YYYY-MM-DD): 20__

H9Lg!8ay

F2F



3.5.2 Pwd Recovery w/ Assurance – Step 2

Adressat:	support@cacert.org;
Cc:	
Betreff:	Pwd Recovery w/ Assurance over Karl Napp

Dear Support,

Today I've assure Karl Napp at Frankfurt airport in the Assurance he requested for a Pwd reset of his account.

Assuree
=====

Name: Karl Napp
Email: karl.napp@example.com

Assurer:
=====

Name: Ulrich Schroeter
Email: ulrich@cacert.org

We've exchanged the A-Word: H9Lg!8aY

regards, uli ;-)

Email to
Support



3.5 Samples

1. PoJAM

2. Pwd Recovery w/ Assurance

➤ **3. Privacy Breach**

3.5.3 Evidence Gathering – Privacy Breach

- **Privacy Breach**
- Unexperienced Assurer asks experienced Assurer about data from Assuree.
- Documentation on CAP backside:
Privacy Breach:
Who is involved, name, email experienced Assurer?
Why? (→ Training)
When? Date, Time



3.5.3 Evidence Gathering – Privacy Breach

- **Backside of CAP**

- *Privacy Breach:*

*Asuree comes with new Adoc, Asuree
accepted assistance by experienced Asurer*

Experienced Asurer:

Bernhard Föhlich, bernhard@cacert.org

26.3.2011, 17:57



3.5 Samples

1. PoJAM
2. Pwd Recovery w/ Assurance
3. Privacy Breach

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3.1 What does Evidence Gathering mean?

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3. Evidence Gathering – Summarize

- Documentation
- CARS
- Assurer procedures
IDdocs, PoJAM, missing CCA,
Privacy Breach
- Support procedures
eg. Pwd Recovery w/ Assurance



3. Evidence Gathering – Advanced Assurance

- More infos to read
- <https://wiki.cacert.org/Assurance/Training>



Questions?